



# CITY OF BLAINE

## COMMUNITY DEVELOPMENT SERVICES

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### MEMORANDUM

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**DATE:** 8/28/06

**TO:** City Council Members

**FROM:** Terry Galvin, Community Development Director

**CC:** Gary Tomsic, City Manager

**RE:** Shoreline Master Plan Update

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The city is in the process of updating its local Shoreline Master Program (SMP) to achieve compliance with new State Master Program legislation. The City's last SMP updates took place in 1994 and 1996. The goal is to have a completed SMP Draft in December ready for public review early next year. We have established following tasks and timeline in preparation of public hearings in February of 2007.

#### SCHEDULE

- Aug. 28 - Initial outreach and notification re SMP Update project. This would include letters to agencies ,shoreline property owners within the city, and other interested parties requesting identification of a contact person, notice in Bellingham Herald indicating opportunity for public involvement and asking citizens to indicate interest through letter or e-mail response, mailing of notices to known interested parties and posting of notice on City website.
- Sept. 18 - Draft inventory made available (mailed) to agencies, interested parties and to public on City website.
- Sept. 28 or Oct. 5 - Presentation of draft Inventory & Background document.
- Oct. 23 - Draft SMP and background document made available (mailed) to agencies, interested parties and to public on City website.
- Oct. 26 or Nov. 2 - Presentations of draft SMP to community.
- Nov. 27 - December 31 - Final revisions to draft SMP before formal submittal to the Planning Commission.

I hope this schedule is acceptable. I look forward to any comments and further direction from the City Council.