

**PUBLIC WORKS AND PARK ADVISORY BOARD**

**TUESDAY, JULY 22, 2025**

**MINUTES**

**CALLED TO ORDER:** 9:00 AM**- Meeting Adjourned:** 10:07 AM- **Next Meeting**: Scheduled for August 5th.

**Attendance** – **Roll Call (Board Members):** Samantha Childers, Sandy Miller, Mike Lucas, Janis Williams – **Blain Staff:** Gary McSpadden, Harpiar Ghandi

**Approval of Previous Minutes** – Four members voted “yes” to approve June’s meeting minutes, and the minutes passed unanimously.

**Management & Operations (M+O) Updates**

**Park CMP Updates**

* **Marine Park Master Site Plan (2026):** In progress. Harpiar will present recommendations to City Council for viability review.
* **East Maple Ridge City Park:** No design work has started. $50,000 was approved in the 2025 budget for design.
* **Funds:**
	+ Estimated year-end park fund balance: **$880,000**.
	+ 2026 park budget: **$800,000**.
	+ Some projects deferred due to staffing and budget constraints.
* **Overall City Budget:** Approximately **$55 million** across all funds.

**Downtown Revitalization Project**

* Demolition completed (Clark → H St.).
* Trees, sidewalks, utility excavation, streetlights, and irrigation work underway.
* Business outreach is ongoing; businesses were encouraged to use additional signage (e.g., sandwich boards).
* Traffic control staff are present to assist businesses.
* Martin & Clark furniture designs procured.
* Detour progressing smoothly.
* **$500,000** cut from project by City Council → reduced park-related scope.
* **Remaining Park fund allocation:** $58,706.

**CIP Report (2026)**

* Park fund budget: **$880,000**.
* Proposed projects total: **$930,000** (deficit).
* **Martin St. Parklet:** 15% of planned scope completed (**$25,000**).
* **Clark St. Parklet:** Project removed.
* **East Maple Ridge Build:** **$300,000**.
* **Cemetery Stone Building Restoration:** **$80,000**.
* No funding allocated for hanging baskets.

**Public Works Updates**

**Yew Avenue Project**

* Consultant completed **30% design**.
* Design submitted to FEMA for review.

**Meeting Adjourned**: 10:07 AM