



PARK AND CEMETERY BOARD

MINUTES

City Hall Council Chambers, 435 Martin Street, Suite 4000

Thursday, February 10, 2022

Call to order at 9:00 AM

Roll Call: Bob Kirby, Jim Hermesen, Janet Pickard, Sandie Miller, and Barbara Sturdivant.

Staff Present: Alex Wenger, Economic Development and Tourism Coordinator; Gary McSpadden, Maintenance and Operations Manager; Sam Crawford, City Clerk; Dan Heverling, Finance Director; Naomi Soulard, Deputy City Clerk.

NEW BUSINESS

- Office of the City Clerk presented an analysis on the current cemetery fee rates. Staff recommended increasing the current cemetery fee rates including adding an additional rate for the new niche wall. Board members asked questions and had a discussion following the presentation. Board members had no objections to staff recommendations.
- Finance Department presented an analysis on current Park Impact Fees. Staff recommended increasing the current Park Impact Fee rate to accommodate future park capital improvements. Board members asked questions and had a discussion following the presentation. Board members were in agreeance with Staff's recommendation.

REOCCURRING BUSINESS

- Maintenance and Operations. Public Works gave an update on facility management and operations including the niche wall installation; graffiti removal around the skate park; beginning work on Marine Park temporary stabilization; purchasing Downtown hanging baskets; seasonal staff hiring in May. Board members asked questions.
- Staff gave an overview of the current projects on the City's Capital Improvement Plan including Downtown Revitalization; Martin Street Parklet; Marin Park Big Beach Project; and G-Street Pavilion.

- Staff and Board Members discussed the City Council/Parks and Cemetery Board Retreat.

APPROVAL OF MINUTES

BOARD MEMBER MILLER MOVED TO APPROVE DECEMBER 9, 2021 MEETING MINUTES. SECONDED BY BOARD MEMBER KIRBY. MOTIONED PASSED.

BOARD MEMBER MILLER MOVED TO APPROVE JANUARY 13, 2022 MEETING MINUTES. SECONDED BY BOARD MEMBER STURDIVANT. MOTION PASSED.

INFORMATIONAL ITEMS

- Board members agreed to meet over Zoom for the March 10, 2022 Parks and Cemetery Board meeting.
- Board members discussed organizing community volunteer work parties in the City Parks.

Adjournment 9:56 A.M.