**City of Blaine**

**Request for Council Action**

**Meeting Date: March 16, 2020**

**Subject: Adopting Resolution 1800-20, Confirming proclamation of local emergency and delegation of authority.**

**Department: City Attorney/ City Manager Prepared By: Jon Sitkin/Samuel Crawford**

**Agenda Location:** [ ]  Consent Agenda [x]  Council Action [ ] Unfinished Business

**Attachments:**

1. Resolution 1800-20, Confirming proclamation of local emergency and delegation of authority.
2. Proclamation of Local Emergency

**Background/Summary:**

On Friday, March 13, 2020, City Manager Michael Jones signed a proclamation of local emergency in response to COVID-19.

By adopting Resolution 1800-20, City Council:

1. Confirms the proclamation signed by the City Manager on March 13, 2020, declaring COVID-19 a civil emergency that exists in the boundaries of the City.
2. Confirms the authority and powers granted to the City Manager resulting from the proclamation.
3. Will receive regular reports from the City Manager at City Council meetings regarding any actions exercised through the powers or authorities pursuant to the proclamation and Resolution 1800-20. The proclamation and Resolution 1800-20 will be reviewed by City Council at each regularly scheduled meeting until the proclamation and Resolution are terminated.
4. Understands that the proclamation and Resolution 1800-20 will remain in effect until terminated by law or by a different resolution.
5. Understands that Resolution 1800-20 suspends certain rules of the Council Rules of Procedure in order to implement a new rule (Rule 38 “Emergencies”).

City Council Rules of Procedure outline the process for conducting City Council meetings. Rule 32 of the Council Rules of Procedure allows for the suspension of rules with a vote of a super majority of City Council. In this situation, five City Councilmember must approve Resolution 1800-20 which would enact Rule 32 of the Council Rules of Procedure. This would allow City Council to suspend Rule 33[[1]](#footnote-1) thereby allowing the introduction and passage of Rule 38 “Emergencies” in one meeting. Rule 38 would be an addition to the Council Rules of Procedure.

Adopting Rule 38 would allow procedural changes such as authorizing City Council members to attend meetings telephonically. It will be beneficial in defining the City Manager’s role and legal authority to implement such changes during an emergency.

**Budget Implications:** [ ]  Current Budget [ ]  New Budget Request [x] Non-Budgetary

There are no direct budget implications from the passage of this Resolution.

**Recommendation:**

Staff recommends that City Council approve Resolution 1800-20, Confirming proclamation of local emergency and delegation of authority.

**Reviewed By:**

City Manager\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Finance Director\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City Clerk\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. . Per Rule 33 of the Council Rules of Procedure, new rules can be adopted by a majority vote of all members of the City Council, provided that the proposed new rule shall be introduced into the record at a prior City Council meeting. [↑](#footnote-ref-1)