

**CITY OF BLAINE
PLANNING COMMISSION MEETING MINUTES**

September 26, 2019

6:00 PM

A. CALL TO ORDER: 6:00 PM

ROLL CALL:

COMMISSIONERS: Richard May, John "Calvin" Armerding, Kevin Owens, Thomas Hanrahan, Steve Hrutfiord, Sue Sturgill, John LeBrun.

STAFF: Community Planner II Alex Wenger, Engineer Ben Kuiken.

B. AUDIENCE PARTICIPATION

This time on the agenda is an opportunity for anyone to speak to the Planning Commission about any topic except items scheduled on the agenda for a public deliberation.

No comments were given.

C. COMMISSION ACTION ITEMS

1. Ben Kuiken presented an overview and summary of the Woodberry Master Plan for commission review and recommended the commission move to approve the plan with conditions.

COMMISSIONER MAY MOVED TO REQUEST CITY STAFF CONSIDER REVISING THE MUNICIPAL CODE TO SPECIFY WHAT PERCENTAGE OF A STRUCTURE'S ROOF AREA MAY BE COVERED BY SOLAR PANELS. SECONDED BY COMMISSIONER LEBRUN. MOTION PASSED WITH 5 IN FAVOR AND 1 ABSTAINING.

MOTION BY COMMISSIONER LEBRUN TO APPROVE THE WOODBURY MASTER PLAN WITH CONDITIONS AND AS AMENDED BY THE COMMISSION. SECONDED BY COMMISSIONER HRUTFIORD. MOTION PASSED 7-0.

D. INFORMATIONAL ITEMS

1. Commissioners requested clarification on how to give appropriate notice when a commissioner will be absent from a commission meeting. Staff advised that an email should be sent to either the Chair or co-chair in advance of the absence, or verbal notice may be given to staff.

ARMERDING MOVED TO EXCUSE MAY AND LEBRON FROM THE AUGUST 22, 2019 MEETING. SECONDED BY STURGILL. MOTION PASSED 7-0.

E. APPROVAL OF MINUTES

Sue Sturgill requested one spelling correction.

**COMMISSIONER ARMERDING MOVED TO APPROVE THE MINUTES OF THE AUGUST 22, 2019
PLANNING COMMISSION MEETING. SECONDED BY STURGILL. MOTION PASSED 7-0.**

F. CALENDAR

Unless noted, all meetings are held at City Hall, 435 Martin Street, Suite 3000, and are open to the public.

Monday, November 25

4pm – Study Session – 2020 Budget

5pm – Study Session – 2020 Blaine Tourism Advisory Committee (BTAC) Budget

6pm – Regular City Council meeting

Public Hearing: 2020 Budget

Thursday, November 28 and Friday, November 29

City Offices Closed – Thanksgiving

Thursday, November 28

6pm – Planning Commission - CANCELLED